

GARDNERVILLE TOWN BOARD

FINAL AGENDA

January 6, 2004

The **Regular** meeting of the Gardnerville Town Board will be held on Tuesday, January 6, 2004, in the Gardnerville Town Hall, 1407 Highway 395 North, Gardnerville, Nevada 89410, beginning at **4:30 p.m.** Copies of the agenda are posted at the following locations prior to the meeting day: Gardnerville Administrative Office, Gardnerville Fire Station, Gardnerville Post Office, Raley's Market, Scolari's Market, Gardnerville, Douglas County, Nevada and on the website <http://town.gardnerville.nv.us>. ALL ITEMS ON THE GARDNERVILLE TOWN BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.

NOTICE TO PERSONS WITH DISABILITIES: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Office in writing at the Town of Gardnerville Administrative Offices, 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

NOTICE RE: NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on this evening's agenda, and determines that each Rule which is on tonight's agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on tonight's agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Every attempt will be made to follow the above schedule. However, actual times may vary due to the amount of discussion to be covered. The Board reserves the right to take items in any order to accomplish business in the most efficient manner.

Call to Order – Pledge of Allegiance-Mike Philips

Approval of the Agenda, With Board Action to Approve; and to Incorporate in the Motion for Approval of Agenda the Motion Set Forth in Standard Policy No. 7 Regarding Business Impact Statements.

Election of Chairman and Vice Chairman for 2004

Discussion and Possible Action on a Presentation of the Gavel to Immediate Past Chairman Jerry Smith

Approval of Previous Minutes

Discuss Good News in Gardnerville

Public Comment on Any Item Not on Tonight's Agenda-No Board Action

CONSENT CALENDAR

Consent items may be pulled at the request of Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed at beginning of the Administrative Agenda. All items shall include discussion and possible action.

Motion to approve consent calendar.

TOWN DEPARTMENTS

1. Approve Health and Sanitation Monthly Report
2. Approve Public Works Monthly Report
3. Approve Parks and Recreation Monthly Report

CORRESPONDENCE

4. Correspondence received by Town.

TOWN MANAGER

5. Approve Claims for December 2003
6. Approve Budget Transfers for December 2003.

Gardnerville Town Board Agenda

7. Approve in state travel to attend the Nevada Government Finance Officer's conference and the Nevada League of Cities Board of Directors meeting in Las Vegas, January 22-23, 2004.
8. Approve first phase of records management program update utilizing the State Archives for microfiche and CD-Rom production of past Board meeting agendas and minutes

125th BIRTHDAY COMMITTEE

9. Approve activities for December 2003

ADMINISTRATIVE AGENDA

ITEMS PULLED OFF CONSENT CALENDAR (IF ANY ITEMS WERE PULLED FORM THE CONSENT CALENDAR, THOSE ITEMS WILL BE HEARD AT THIS POINT)

TOWN BOARD

10. Discussion and possible action on Gardnerville Branch Jail usage at the request of the Carson Valley Active 20/30 Club (approx 30 minutes).
11. Discussion and possible action on a presentation from Mr. Bob Nysten of the Nevada State Museum on the Town 125th Birthday commemorative medallion (approx 15 minutes).
12. Discussion and possible action on acceptance of offsite improvements for Chichester Phase 12 (approx 5 minutes).
13. Discussion and possible on acceptance of the Arbor Gardens Linear Park improvements (approx 5 minutes).

APPOINTMENTS

14. Discussion and possible action on an update of DA 03-162, (from Town Manager) for a zoning text amendment to the mixed-use commercial zoning code, changing 50-75% commercial floor area and 25-50% residential floor area to 25-50% commercial area and 50-75% residential floor area, and changing vertical to horizontal, Carol Dotson, Lumos & Associates applicant (approx 10 minutes).
15. Discussion and possible action on PD 03-010, a request for a planned development overlay and tentative subdivision map creating 122 parcels with 121 lots on 38-acres with 8,000-square foot minimum lots, H&S Construction, Incorporated, applicant, proposed planned development located on APN #1220-03-003-033, generally located at the corner of Toler and Elges (approx 30 minutes).

TOWN ATTORNEY

16. Monthly Report of Activities (approx 5 minutes).

TOWN ENGINEER

17. Update on Town projects (approx 5 minutes).

TOWN MAINTENANCE FOREMAN

18. Monthly Report of Activities-verbal (approx 5 minutes).

TOWN MANAGER

19. Monthly report of Activities for December 2003 (approx 5 minutes).
20. Discussion and possible action on the Town 2003 Annual Report (approx 5 minutes).
21. Discussion and possible action on annual budgeting/planning workshop (approx 5 minutes).
22. Discussion and possible action on submitting Request for Proposals for the 2004 Rural Community Assistance and National Fire Plan Economic Action Grants (approx 5 minutes).

Next Regular Monthly Meeting February 3, 2004

Joint Meeting-Minden and Gardnerville Town Boards-January 10, 2004 8:30 a.m.-Chamber Offices

Annual Town Budget/Planning Workshop in February